

20 MAY 1962

MEMORANDUM FOR:

25X1A

THROUGH : Chief, Cable Secretariat

SUBJECT : Appreciation

1. Our relocation to the new headquarters building has been completed without serious incident or accident and with minimum disruption to Agency operations. The credit for this success goes to a large number of people in and out of the Agency. However, as Coordinator for your component, you played an important role deserving of special mention.

2. As you know, the move took place over a period of several months and was complicated by the fact that the building was not completed. Your patience and good natured acceptance of the frustrations which developed and your assistance in solving the special problems which arose concerning your component were of real value to the Building Planning Staff and other Support elements which serviced the move.

3. I want to thank you and your associates for your helpful cooperation.

SIGNED

L. K. White
Deputy Director
(Support)

- 0 - Addressee
- ✓ 1 - Office Head
- 2 - DD/S
- 1 - OPF
- 1 - OD/Pers
- 1 - BPS/Log

File
980
7 June 62